



Research Data Management Forum 13

Preparing Data for Deposit



Contents

- Housekeeping
- Event overview and context
- Event goals
- Programme
- Event outputs

Housekeeping

- Fire alarm
- Bathrooms
- Lunch and coffees
- Twitter hashtag: #rdmf13



Context: Preparing data for deposit

- Last Spring's event took the topic of **Workflows and Lifecycle Issues**, and we heard from a variety of stakeholder representatives about the different processes and models through and across which data flows on its journey from conceptualisation to archiving and re-use
- The Autumn 2014 event addressed the issues involved in **Linking Data and Repositories (and other systems)** – again, information and assets travelling (or, often, failing to travel) from one system to another
- This event examines the processes, tasks and roles involved in getting data ready for longer-term archival storage; not only at the end of the project – by which time crucial expertise and information may already have been lost – but **throughout the entire research lifecycle...**

General themes and issues

Some questions and themes that the event might seek to address...

- How do data-related activities during a research project affect longer-term preservation requirements?
- Identifying and appraising data quality and value to enable selection decisions for long-term preservation, in-project and at its end
- Who chooses what can be shared and how?
- Migrating / ingesting from in-project to long-term storage
- What systems are involved in data preparation processes, and what impacts do they have?
- What training do research staff and students require around preparing data – and other research objects – for deposit?
- Others? That's up to you...

Programme (a.m.)

Time	Presentation	Speaker
10.00	Introduction	Martin Donnelly, DCC
10.15	Keynote, plus Q&A: “The art of depositing social science data: maximising quality and ensuring governance”	Louise Corti, Deputy Director, UK Data Archive
11.00	The Researcher’s Perspective: “Future-Proofing your Data: Lessons from the Past”	Dr Suzanne Embury, University of Manchester
11.30	Comfort/coffee break	
12.00	The Institutional RDM Coordinator’s Perspective: “Meeting the RDM challenge”	Gary Brewerton (Loughborough University), Alan Hyndman (figshare), Matthew Addis (Arkivum)
12.30	Documenting Deposit Procedures	Robin Rice, University of Edinburgh
12.50	The Data Centre Perspective	Dr Sam Pepler, NERC

Programme (p.m.)

Time	Presentation	Speaker
14.00	Breakout session intro	Martin Donnelly, Digital Curation Centre
14.10	Breakout session 1	<ol style="list-style-type: none">1. How do data-related activities during a research project affect longer-term preservation requirements? – chair: Joanna Ball, University of Sussex2. What systems are involved in data preparation processes, and what impacts do they have? – chair: John Beaman, University of Leeds3. Identifying roles, and training staff and students in preparing data and other research objects for deposit – chair: Sophie Salfner, SOAS
14.50	Changeover	
15.00	Breakout session 2	Topics and chairs as above
15.40	Report back from groups / follow-up steps	Martin Donnelly, Digital Curation Centre (chair)
16.20	Wrap-up and close	Kevin Ashley, Digital Curation Centre

Keynote speaker

➤ Louise Corti

➤ Associate Director at the UK Data Archive, University of Essex



Afternoon breakout groups

Topic	Chair	Rapporteur / blogger	Room
How do data-related activities during a research project affect longer-term preservation requirements?	Joanna Ball, Sussex	Angus Whyte, DCC, then MD	Room 5
What systems are involved in data preparation processes, and what impacts do they have?	John Beaman, Leeds	Martin Donnelly, DCC, then AW	Main room
Identifying roles, and training staff and students in preparing data and other research objects for deposit	Sophie Salfner, SOAS	Ian Walker, Anglia Ruskin	Room 6

Wrapping up

➤ Next steps

- Slides will be uploaded to the DCC website
- Twitter archive – will tweet link to this next week (with #rdmf13 hashtag)
- Blog posts, inc. breakout group reports
- Join (and contribute to) the RDMF social space: www.dcc.ac.uk/rdmf/

➤ Feedback forms

➤ RDMF14

- The next meeting will be an overnight event, to be held in York in September 2015 (details TBC – watch for announcements!)
- We're pitching this as a sequel to last November's very popular event on linking data and repositories, so it will again have a systems-related theme – a unifying infrastructural concern for HEIs and other organisations



Research Data Management Forum 13

Preparing Data for Deposit

**Thanks, and
safe home**

See you at #rdmf14

